

PPR Agenda

Members

Jessica McCambly

Rebecca Warren-

Sherri Wilson

Brad Franklin

Denise Allen (ex officio)

Margaret Yau

Marlatt

Keith Wurtz

Cheryl Marshall (ex officio)

Michael Strong

Gary Williams

Annaly Medrano

Lorena Guadiana (Guest)

TOPIC	DISUCSSION	FURTHER ACTION
Minutes, April 1, 2013	The minutes were approved as written.	
Review draft feedback for Music and finalize	Changes were made to the draft feedback for Music and the feedback was finalized.	Jessica will send the finalized feedback to Music.
Review the PPRC three-year cycle process and categories	<p>Committee began by discussing the categories of exemplary, distressed, etc. Discussed the possibility of specifying if the program is distressed or the document is distressed. Maybe need to treat differently if it is the program or the document. Also discussed how in the feedback the PPRC has distinguished between this in the past. Committee decided to discuss this further after receive the feedback from the survey.</p> <p>The committee discussed the three-year cycle process next. Keith shared the results from asking the RP Listserv. Responses were received from 18 colleges. 39% of the colleges had a three-year planning cycle. Over half had a four or five year cycle. Theme of comments received cautioned against extending the cycle and not giving the appearance of only conducting planning when it is time for accreditation visit.</p> <p>Committee discussed that engage in planning process in a four-year cycle would give programs the time they need to conduct a thorough review as well as make it easier for the PPRC to review the plans. Also mentioned that it was nice to conduct a review every three years because conduct a two-year review for every program in six years when accreditation occurs.</p> <p>Also discussed if it was possible to look at program outcomes from doing a program review and that the documents need to focus on outcome.</p> <p>Discussed what is best way to help</p>	<p>Jessica will write rationale for moving to a four-year cycle. Keith will revise survey and send out to campus after Music feedback: 1. Would you see a benefit for moving from a 3 to a 4 year cycle? 2. Please describe how the program/planning process would benefit from this change. Review categories at next meeting.</p>

	<p>programs grow and improve and that the process is crucial for all departments. We need to advocate for depth and that in three years see less change than in four years. Extended the cycle from 3 to 4 years will help programs conduct a review that is more in depth.</p> <p>Discussed the possibility of keeping three year cycle for one more year and that if change to four-year cycle now will have an untested new model the year during the writing of the self-study. Shouldn't re-engineer the process now. We need to allow more time to have meaningful reflection and make the decision next year.</p> <p>Discussed if making the change from a 3 to a 4 year cycle will improve the process and that we had no way of knowing that it will. Discussed developing a rationale of why we need to change from a 3 to a 4 year cycle and that we will review it in the committee. Also discussed the benefit of reducing workload for both PPRC and Crafton employees if move to a 4 year cycle.</p> <p>Also discussed that if move to a 4 year cycle could dedicate one meeting to invite everyone doing annual plan to discuss plans across campus and facilitate collaboration.</p>	
<p>Review the annual plans of the programs categorized as distressed in 2011-2012: Public Safety and Services, Radiologic Technology, and Technology Services</p>	<p>The PPRC reviewed the annual plans for the following distressed programs: PBSF, RADTECH, and Technology Services. After discussion the committee decided to continue RADTECH and PBSF on distressed since neither annual plan addressed any of the PPRC's concerns noted in the feedback from the prior year. It was also decided that the committee needed more time to review the plan from Technology Services.</p>	<p>Will review tech services on Monday and Keith and Jessica will write email and send to RADTECH and PBSF to inform them of the Committee's decision.</p>
<p>Letter to the President summarizing Program Health (Not Complete)</p>		
<p>Review the draft PPRC charge and membership with changes</p>	<p>The PPRC reviewed and discussed the charge.</p>	<p>Rebecca will revise and draft new charge for next week's meeting.</p>
<p>Review the Instructional and Non-Instructional Rubrics</p>		

<p>Review Future Agenda Items</p> <ul style="list-style-type: none"> • Process and Web Tool Improvements for next year (Need to complete survey first) • Discussion and possible revision of 3 year cycle followed by development of new unit schedule (Need to complete research first, is underway) • Development of calendar for next year (Need to decide on cycle first) • Review of results from PPRC Feedback Survey (Need to complete Music) • Review and revise the PPR Handbook if need (Need to complete all processes listed above first) 		
<p>Other Items</p>		
<p>Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>